

REQUEST FOR FEE WAIVER

THE FIELDS

at RFK Campus

Name of Organization or Individual

Date of Request

Fee Waivers are intended for organizations or individuals that would be unduly impacted by payment of the typical fee for renting space at The Fields. In determining whether to issue a Fee Waiver, the following factors will be considered: financial hardship, program demand, and accessibility (whether the activity is free and open to the public).

The applicant affirms that they understand that the decision on their request is at the discretion of management and may be denied or granted in part or in whole.

Please answer each question to the best of your ability. If additional space is needed, please attach additional pages. ***Please include this form with your permit application. Fee waivers submitted AFTER a permit application is evaluated will not be considered.***

FINANCIAL HARDSHIP:

What is the applicant's annual operating budget including both income and expenses?

Does the applicant have limited access to operating resources? Why?

Please give evidence of your ability to present a quality program despite limited resources.

PROGRAM DEMAND

What is the expressed or documented need for the program or activity?

How is this program distinct, e.g. not offered by others or to a particular population?

ACCESSIBILITY

Is the program/activity free and open to the public? If not, what is the fee to participants?

What is the ratio of revenue to expense, i.e. fee to participants / program costs?

How does the applicant plan to conduct targeted community outreach to connect and enroll underserved participants?

I certify that all information shared on behalf of this request is true and accurate.

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POINT OF CONTACT NAME

SIGNATURE

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STREET ADDRESS

CITY

STATE

ZIP